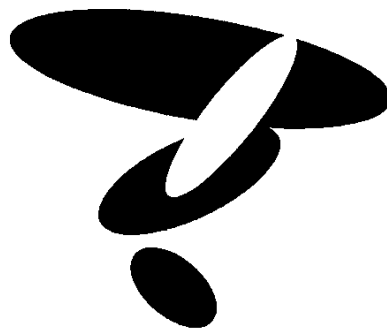


Teikyo University Graduate School of Public Health

Harvard Special Session 2015

## Guidelines for Applicants



**TEIKYO**

Teikyo-Harvard Program

1. Enrollment Number of Students

The enrollment number of students is limited to thirty (30) per course.

2. Eligibility

- (1) Bachelor's (or higher) degree holders.
- (2) Those who are considered having equivalent academic competence above.
- (3) Those who are able to take courses more than ten (10) hours per week for complying with the eligibility to obtain a visa for Japan.

3. Courses and Credits

- (1) Applicant can register up to four courses and may take the accepted courses only.
- (2) Upon completion of taking and passing the final examination, students will be granted credit(s) (1.0 unit per course, except 2.0 for Health Policy Management and Clinical Epidemiology) with transcripts issued.
- (3) Credits will not be granted to auditing students.

List of courses

No	Course	Teacher	Dates	Credits
1	Introduction to Occupational Medicine	David Christiani	January 8-11, 2015 (morning)	1
2	Behavioral Science / Social Epidemiology	Ichiro Kawachi	January 13-16, 2015 (morning)	1
3	Biostatistics	Marcello Pagano	January 13-16, 2015 (afternoon)	1
4	Health Policy Management and Clinical Epidemiology	Martin Burton / Andrew Farmery	January 22-25, 2015 (all day)	2

- ※ The location of all the courses is at Teikyo University, Itabashi Campus.
- ※ Each course comprises eight (8) sessions except Health Policy Management and Clinical Epidemiology, which is a combined course, sixteen (16). The duration of a session is ninety (90) minutes.
- ※ Those who aim to earn credits will take a final examination on the last day of the course.
- ※ The course syllabi can be downloaded at the following web page:  
[http://harvardspecialsession.web.fc2.com/2015\\_syllabus\\_e.html](http://harvardspecialsession.web.fc2.com/2015_syllabus_e.html)

Note: The lectures and examinations are all conducted in English. If English is not your first language, the suggested TOEFL scores are shown below for your reference:

iBT: 79-80 or above

PBT: 550 or above

CBT: 213 or above

4. Admission Processing Fee (\*) : 35,000 Yen (for students earning credit)  
20,000 Yen (for auditing students)

**\* Processing Fee is waived for those who attend the affiliated schools.**

5. Supporting Documents

Applicants must submit the following documents:

a) Letter of reference

One (1) letter from an administrator (Dean, Department Head, etc.) of school or institute the applicant is currently enrolled in or employed by.

Be sure to include the following information of a reference:

- Full name
- Gender
- Affiliation
- Address
- Signature.

b) A photocopy of passport

c) A copy of diploma (not required for applicants from the affiliated schools)

Official copy of graduation certificate (diploma) from your institution of higher education.

\*The school may request for additional documents to those who are not from the affiliated schools.

6. Enrollment Term

The courses of Harvard Special Session 2015 are conducted from January 8, 2015 to January 25, 2015.

The term of the enrollment is one (1) month on and after January 8, 2015.

7. Registration Fee and Tuition

(1) The payment required is listed below for students earning credits:

(Unit: Japanese Yen)

Registration fee for a month	30,000
Tuition (per credit)	22,000

Ex. for two courses, it makes JPY 74,000 in total.

(Registration fee: 30,000 + Tuition 44,000)

\*Note that Health Policy Management and Clinical Epidemiology counts two credits.

(2) The payment required is listed below for auditing students:

(Unit: Japanese Yen)

Registration fee for a month	15,000
Tuition (per credit)	22,000

Ex. for two courses, it makes JPY 59,000 in total.

(Registration fee 15,000 + Tuition 44,000)

\*Note that Health Policy Management and Clinical Epidemiology counts two credits.

#### 8. Procedure for Registration

Registration will be completed by submitting the application form and all the supporting documents with full payment of fee and tuition in Japanese Yen. However, it is an option for you to make a payment at the office of Teikyo University upon your arrival. Please consult us in advance.

#### 9. Further Information

For inquiries, please contact us at:

Office of the Faculty of Medicine, Itabashi Campus

Teikyo University

Phone (from outside of Japan): +81-3-3964-3294

Email: [tsphgakui@teikyo-u.ac.jp](mailto:tsphgakui@teikyo-u.ac.jp)